

SHICKSHINNY BOROUGH
WORK SESSION MINUTES
FEBRUARY 27, 2020

The monthly work session meeting of the Borough of Shickshinny Council was held on Thursday, February 27, 2020 in the council room of the Shickshinny Municipal Building. President Joseph Buchalski called the meeting to order at 6:00 pm.

Per roll call, the following members of council were present: Joe Buchalski, Rosalie Whitebread and Jim Wido. Kevin and Candy Kruczek were absent.

Others in attendance: Secretary Eleanor Molina, Valerie Bigelow, Don Switzer, Nancy Beach, Jeff Noss and Kathy Llewellyn. Please note, there may have been additional members of the community present, however, as they did not sign in, the minutes do not reflect their names. Mayor Long was absent as was the zoning officer, Larry Frace.

President Buchalski welcomed all in attendance and asked if residents had any comments on agenda items. There were none.

ASHBURN ADVISORS

The following Historical Society contractor contracts were presented for review and approval:

Spotts Brothers Inc for plumbing renovations - \$12,500.00

Bob Curtin Electric for electrical construction - \$13,900.00

Jim Dzielak's Construction for general construction - \$63,700.00

ENGINEER'S REPORT

No report received since nothing new to report.

John Ackerman was at the Borough building to reinspect the door replaced by Mesko Glass. He will contact Mesko Glass to fix the gap in weatherstripping.

MAYOR'S REPORT

ZONING OFFICER'S REPORT

PRESIDENT'S REPORT

Shickshinny Demolition Winter 2018 Contract Payment Request 3 from Jim Brozena in the amount of \$20,998.50 was presented for review and approval. Place on council meeting agenda.

Jim Brozena is going to send paperwork regarding property leases for both FEMA and county leases. As soon as it is received residents will be informed.

SECRETARY/TREASURER'S REPORT

The following were presented for review:

Work Session Minutes – 1/30/2020

Council Meeting Minutes – 2/4/2020

Bills paid/to be paid in February 2020

Account balances as of 2/27/2020

Rosalie Whitebread questioned whether or not a revised contract for the CDBG grant project was received from Chris Cawley of Ashburn Advisors. Both President Buchalski and secretary Eleanor Molina stated they had spoken with Chris Cawley and he stated no other contract will be offered by Ashburn Advisors.

Stell Enterprise Invoice for N. Susquehanna Ave repair in the amount of \$4,180.73 was presented for review and approval.

Backup program installation for secretary's computer system estimate from Koala computer was presented for approval. Files should be backed up off site in case there was every any flood or fire damage to the Borough building.

Payment of \$3,090.00 to Mocanaqua Volunteer Fire Co. for annual contracted services needs to be approved.

Payment to C & M Sanitation for yearly trash removal in the amount of \$600.00 needs to be approved.

Updates to the web site shickshinny.org will be completed by the middle of March 2020.

An invoice in the amount of \$506.00 was received from United Heating. Secretary spoke to United and they stated that only the part is covered by warranty not the labor.

The AFG Police Pension Audit was done 2/26/2020. No report has been received as of this time.

In regard to the change of trustees for the AFG Police Pension Fund, AFG stated that trustees do not necessarily need to be changed just because there is a change in council positions. Rosalie Whitebread can remain as a trustee. Rosalie stated that she does want her name removed.

Applications are being accepted for 2nd round of banner printing for the Hometown Heroes project and can be picked up at the American Legion and Five Mountain Hardware.

OLD OR UNFINISHED BUSINESS

CORRESPONDENCE RECEIVED

PEMA 2020 hazard training exercise schedule was distributed to council members.

LTAP training available for street department workers for bridge and culvert maintenance on April 9, 2020.

2020 Luzerne County Municipal Directories were distributed to council members as an FYI.

A letter from Northeast Revenue Service was received in regard to the sale of a property at 26 Glen Ave. 2020 census information was provided.

H & K Group breakfast meeting – Tuesday, March 3rd at 8:00 am invitation extended to council.

PA American Water Environmental Grant Program information provided.

Restore Pennsylvania Infrastructure Program information regarding state proposals provided.

PSAB Update – Paying for State Police Services amount for Borough would be \$14,800 annually.

DCNR Recreation Grant information provided.

EMA Municipal Training schedule provided. Entire packet available and if anyone wants a copy please see secretary.

COMMENTS FROM AUDIENCE

No comments from audience.

ADJOURNMENT

Meeting adjourned at 6:24 pm.

